

Week Zero: Introduction to the Objectives and Expectations of the Pre-Sessional

	<i>MONDAY</i>	<i>TUESDAY</i>	<i>WEDNESDAY</i>	<i>THURSDAY</i>	<i>FRIDAY</i>
Focus	ARRIVALS	ASSESSMENT	INTRODUCTION	LECTURE	PRESENTATIONS
9:30 - 11:00		Welcome Introduction & Written Assessment	Introduction to the EAP Pre-Sessional	Lecture: History	Groups: Presentations & Feedback
		<i>B R E A K</i>	<i>B R E A K</i>	<i>B R E A K</i>	<i>B R E A K</i>
11:30 - 13:00		Interviews / Administration / Introduction to LC	Groups: Introductions & Expectations	Groups: Post-Lecture Discussion	Groups: Presentations & Feedback
14:00 - 16:00		Interviews / Administration / Introduction to LC	<i>PLT</i> Opening a UK Bank account	<i>Free for Presentation Preparation</i>	Tour of Cambridge & the Colleges
16:00 - 17:30		Interviews / Administration / Introduction to LC	Introduction to the Computing Service		
Extras/Prep	Welcome Buffet	Introduction to Social Programme			500-1000 words on research area / pre- lecture reading

***N.B. The teaching content and organisation of sessions will be personalised to reflect individual class needs.
Additional homework will be assigned by each instructor per week.***

Week 1: Presentation Skills

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
FOCUS		LECTURE			
9:30 - 11:00	Review of Orientation Week Presentation	Lecture: Sustainable Development	Individual Presentations Peer & Instructor Reviewed	Review of Presentations: Feedback & Discussion of Strengths & Weaknesses	Introduction: What is Academic English
	B R E A K	B R E A K	B R E A K	B R E A K	B R E A K
11:30 - 13:00	What makes a good presentation ? Different types of presentation & presentation strategies.	Post-Lecture Discussion	Individual Presentations Peer & Instructor Reviewed	What has been achieved? What still has to be done? How to develop into a 20 min presentation? How to achieve this?	Peer-Review of 500- 1,000 words. Language, Structure, Content
14:00 - 16:00	<i>Optional Sessions, & Individual Supervisions</i>	<i>Optional Sessions, & Individual Supervisions</i>	Information Literacy 1 <i>University Library</i>	University Library Induction	How to start your research 2
16:00 - 18:00	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>	How to start your research 1	Visit to the University Library	<i>Optional Sessions & Individual Supervisions</i>
Extras/Prep					Draft of first essay (1500-2000 words)

Week 2: Academic Writing

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
FOCUS		LECTURE			
9:30 - 11:00	What is ' good academic writing ' and a discussion of the writing process	Lecture: Business	Writing Clearly Lexis, Structure, Coherence & Cohesion	WORKSHOP: Academic Writing in the Sciences & Social Sciences	Analysis of writing styles across the disciplines
		B R E A K	B R E A K	B R E A K	B R E A K
11:30 - 13:00	Academic Conventions: Referencing Styles, Hedging, Plagiarism	Post-Lecture Discussion	Discipline-specific styles and conventions	WORKSHOP: Academic Writing in the Arts & Humanities	Peer Review: Language / Structure / Content
14:00 - 16:00	<i>Optional Sessions & Individual Supervisions</i>	Police Registration	How to start your research 3	<i>Optional Sessions & Individual Supervisions</i>	How to start your research 4
16:00 - 18:00	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>	Approaching Graduate Studies	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>
Extras/Prep				After-Dinner Talk	Deadline: First Essay

Week 3: Communication Skills

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
FOCUS		LECTURE			
9:30 - 11:00	The challenges of different communication situations / Communication Matrix	Lecture: Egyptology	Verbal Dexterity: Debating	Verbal Communication: Telephoning	SEMINAR
	B R E A K	B R E A K	B R E A K	B R E A K	B R E A K
11:30 - 13:00	Role-Play Scenarios: Informal vs. Formal	Post-Lecture Discussion	Seminar Strategies: From note-taking to successfully contributing	WORKSHOP: Communicating effectively via e-mail	Review Session: What has been achieved? What still has to be done? How to achieve this.
14:00 - 16:00	Introduction to the UCLC Corpus	Professional Communication	Information Literacy 2 <i>University Library</i>	Professional Communication	<i>Optional Sessions & Individual Supervisions</i>
16:00 - 18:00	<i>Optional Sessions & Individual Supervisions</i>	Professional Communication	<i>Optional Sessions & Individual Supervisions</i>	Professional Communication	<i>Optional Sessions & Individual Supervisions</i>
Extras/Prep				After-Dinner Talk	

Week 4: Editing and Polishing your Writing

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Focus					
9:30 - 11:00	Review: From 2000 to 4000 words. Discussion & Feedback	Lecture: Shakespeare	The Importance of Editing & Polishing 1	Writing Surgery 1	WORKSHOP: Polishing your Presentation
	<i>B R E A K</i>		<i>B R E A K</i>	<i>B R E A K</i>	<i>B R E A K</i>
11:30 - 13.00	Peer Review: Language / Structure / Content / Conventions	Post-Lecture Discussion	The Importance of Editing & Polishing 2	Writing Surgery 2	WORKSHOP: Polishing your Presentation
14:00 - 16:00	How to start your research 5	How to start your research 6	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>
16:00 - 18:00	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>	<i>Optional Sessions & Individual Supervisions</i>
Extras/Prep		After-Dinner Talk			Deadline: Second Essay

Week 5: Final Presentation & Feedback

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Focus					
9:30 - 11:00	Final Individual Presentations (20 mins + Q&A)	Final Individual Presentations (20 mins + Q&A)	Final Individual Presentations (20 mins + Q&A)		
	<i>B R E A K</i>	<i>B R E A K</i>	<i>B R E A K</i>		
11:30 - 13:00	Final Individual Presentations (20 mins + Q&A)	Final Individual Presentations (20 mins + Q&A)	Final Individual Presentations (20 mins + Q&A)		
14:00 - 18:00	Final Supervisions	Final Supervisions	Final Supervisions		
Extras/Prep			Peterhouse: Leaving Drinks		